



INDIAN SCHOOL SOHAR



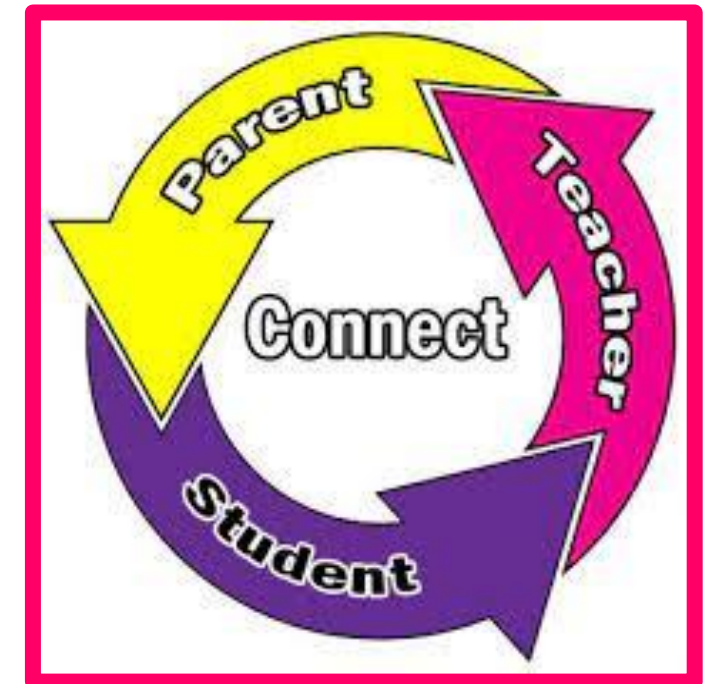
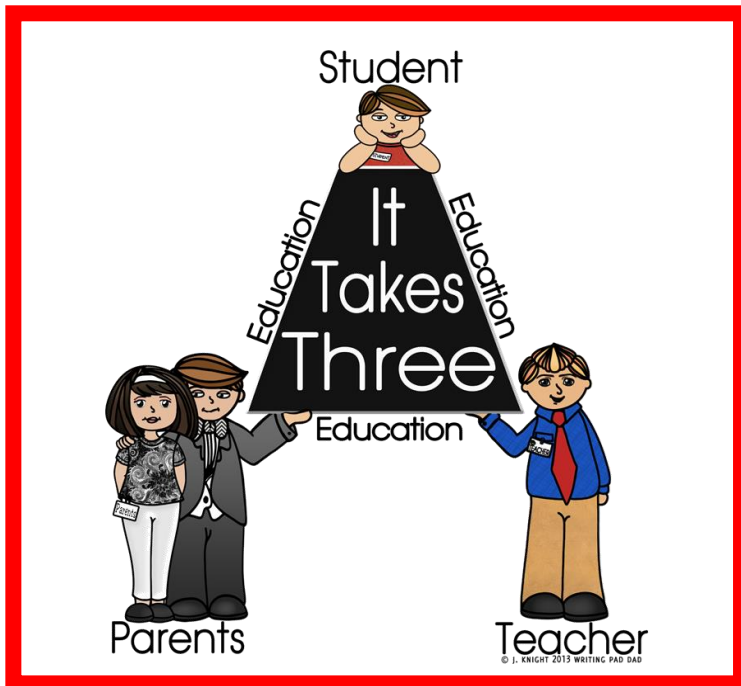


TO PARENT ORIENTATION PROGRAMME

(2024 - 2025)

KG- Section

03-04-2024



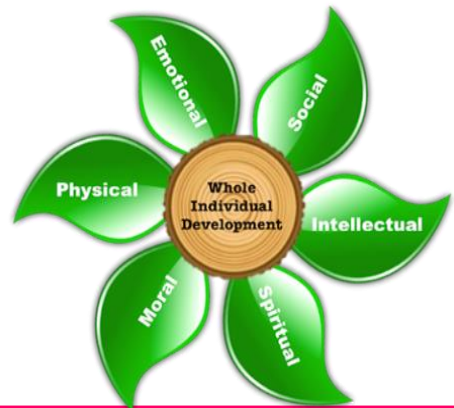


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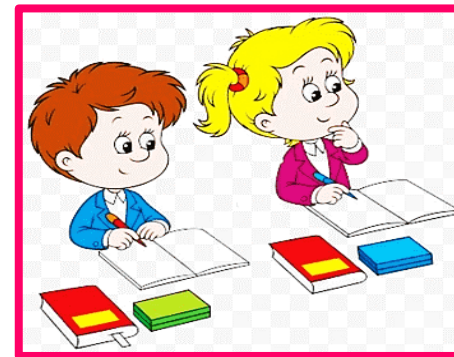


Class Teacher : ----

Class and Section : -----



Our Aim- Holistic Development of the child



Education is the key element of everyone's life today. Parents are the first teachers of children and they have a key role in shaping up their character. School promotes interest and empowers them with opportunities to become successful individuals. Together we prepare them to be good citizens. Discipline creates good students and lifelong learners. Here are a few guidelines for you to help us shape your child in a better way.

Readiness for the New Academic Year

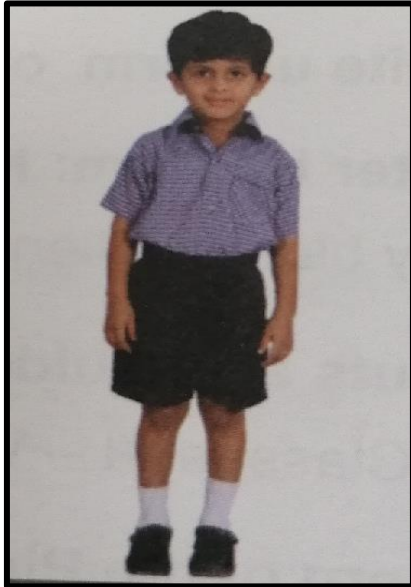
- Child should be on time to school.
- It is mandatory to wear school uniform and student's ID card to school every day.
- The ID card photo should be in school uniform
- On different Colour Days (note will be sent through WhatsApp). Child will have to follow the colour code. Eg. Red Colour day – Red dress.
- Personal neatness and cleanliness is appreciated at all times. Nails should be trimmed short and clean.
- Fancy haircut or hair style is not allowed for girls as well as boys.
- Girls must not apply any makeup to school on regular days as well as on colour days.
- Boys must keep their hair short and neat. Girls must tie up / plait long hair. **ONLY black hairband/ hairclips are allowed.**
- Girls should wear small earrings (studs) only.



Kindergarten Uniform- LKG & UKG

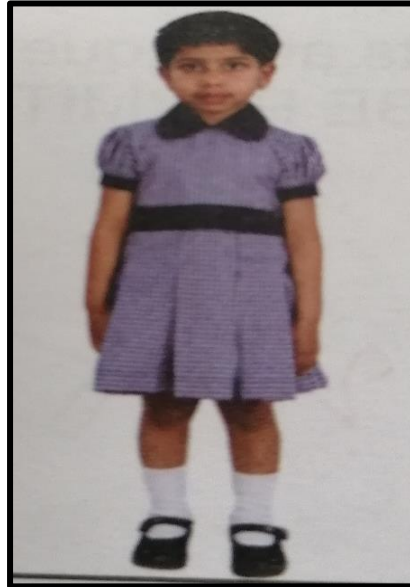
Boys

- Navy Blue Shorts (Elastic Waist)
- Blue Check Shirt
- Socks (White)
- Shoes without laces
- Blue Sweater



Girls

- Blue checked frock with navy blue collar, belt and short puffed sleeves with navy blue strip.
- Shoes without laces
- Socks (White)
- Blue Sweater
- Legging in winter (Navy Blue)



Information Sheet in Diary

When your ward gets the diary-

- Fill and submit the information sheet to the class teacher.
- All the entries must be complete.
- Affix recent photograph in KG school uniform.



INDIAN SCHOOL SOHAR INFORMATION SHEET

(To be filled by the parent and submitted to the class teacher)

Name of the pupil in CAPITAL LETTERS (as per passport) G.R. No.

First

Middle

Surname

Class & Sec. Name Date of Birth / / Date of Admission / /

Residence Card No (if any)	Visa Number	Passport Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Sex Mother's name Height (cm) Weight (kg)

Blood Group: Vision (L): (R): Dental Hygiene

Details of the Parents (CAPITAL LETTERS)

Father's Name

Occupation Name of Employer / Sector

Office Address

 Postal Code

P.O. Box

When App. No.

Tel (O)

Tel (R)

Mobile No.

E-mail

Mother's Name

Occupation

Name of Employer / Sector

Telephone Number

Mobile

Office

E-mail

Permanent Address as per Passport

Alternative Temporary No.

Residential Address:
Way No. Building No. Flat No.
Locality

Details of Brothers / Sisters in the School

G.R. No.	Name	Class & Sec.

Made of Transport for the Student:
(Tick on the appropriate box)

<input type="checkbox"/> 1. School Bus	<input type="checkbox"/> 2. Vehicle driven by the parent
<input type="checkbox"/> 3. Picked up by driver / friend / relative	<input type="checkbox"/> 4. Company's vehicle
<input type="checkbox"/> 5. Private Bus	<input type="checkbox"/> 6. Trained on foot

Any illness / allergy / previous medical history,

We have read all the notices and regulations given in the diary. We hereby promise to abide by them.

Father's Signature
Mother's Signature

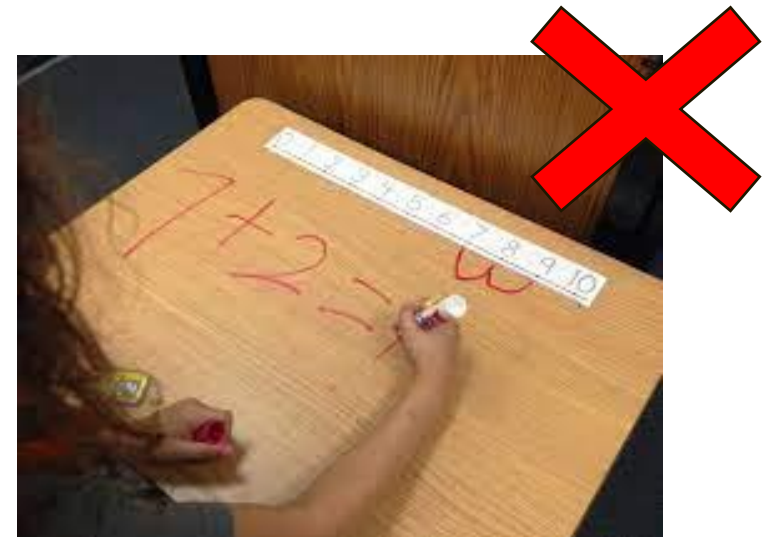
- ❖ All the textbooks and notebooks should be covered with brown paper, labelled properly and submitted to the Class Teacher on the first day of school.
- ❖ Classwork book will be sent regularly for your reference which has to be brought back on the next working day.
- ❖ Materials required for art and craft activities will be intimated through class WhatsApp group.
- ❖ Kindly send 2 sharpened pencils, 1 eraser, crayons (LKG) and colour pencils (UKG) in a pouch every day. The child should maintain a folder for all the worksheets done in class.
- ❖ Healthy food should be sent everyday to school.
- ❖ Please send a napkin, fork/ spoon with tiffin. Do not send glass bottles/ boxes.
- ❖ All the stationery items including school bag, water bottle, tiffin box, folder and sweater should have the name of the child in permanent ink.
- ❖ On birthday, the child can wear a decent colour dress so that the child will be able to carry it throughout the day easily. Kindly avoid high heeled sandals, long dresses and jewelry.
- ❖ No birthday celebrations in class. Only small chocolates can be sent.
- ❖ Child must be given **proper toilet training**. For precaution send a dress and undergarment in the school bag every day.



❖ Parents should make sure that the child does not carry along mobiles, watches, toys, ornaments or any other fancy items to school. School will not be responsible for the loss of all such articles.

❖ If your child brings anything from school which does not belong to him/ her like pencil, eraser, toys, books, etc. do not be harsh, explain to him/her and send it back the next day.

❖ Student should not write, carve or scratch on the walls and furniture or take things displayed on the bulletin boards.





* To know about your ward's progress, attendance is compulsory on all PTM days.

* Kindly attend all the PTMs as per the given schedule.

* If the parents want to meet the Class Teacher other than PTM, they may do so only on working days from 01:00 pm to 01:30 pm and 12:40 pm to 12:55 pm during Ramadan. It can be done **ONLY** with the prior appointment fixed through the receptionist (26841885) one day in advance.



* If a student is absent from school even for a day, it is imperative that the parent sends a diary note for the same.

* Leave of absence is granted only for valid reasons and with the prior written application/ email of the parents.



* 75% attendance is compulsory for promotion. So kindly avoid taking long leave. In case of long leave/medical leave please send an email to the **Vice Principal** (Cc marked to the class teacher) OR submit a letter to the class teacher. No assessment will be done for long absentees for that particular evaluation.

* If the child remains absent, the work done in class on that particular day must be completed by the child at home.



- * In case of emergency kindly contact on: 26841885 (on working days during office hours)
- * Please send the contact details of the person who comes to collect the child. Parents of children using private vehicles should inform the change of driver to the Class Teacher through a diary note.

* Kindly follow school timings as given below-

- * **Ramadan Time : 7:30 am to 12:30 pm**
- * **Regular Time : 7:40 am to 12:30 pm**



* Kindly collect your child by 12:30 pm everyday. Students will not be retained in the school after 12:30 pm as it hampers other school activities.

* To ensure safety and security, kindly advise your child to behave in a disciplined manner in school bus/private vehicles and on road.



- ❖ **Check your ward's email and class WhatsApp group regularly and follow the instructions given.**
- ❖ **Kindly do not delete messages sent in WhatsApp group as you may need it for further reference.**
- ❖ **Kindly note down the ID and password of your ward's school email and ERP.**
- ❖ **Please check the school website regularly (www.indianschoolsohar.com) for latest circulars, notices, photographs, etc.**
- ❖ **Parent's co-operation is expected and highly appreciated.**

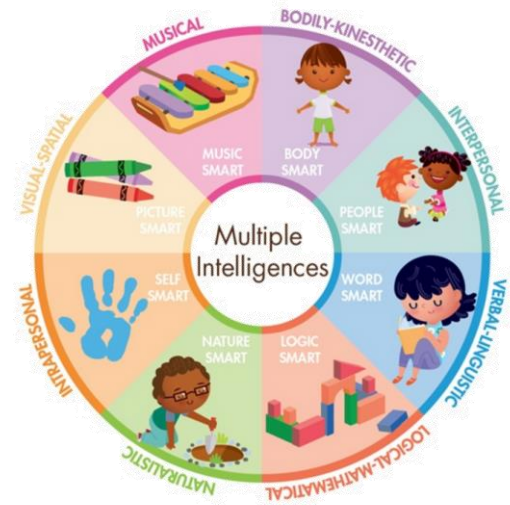


Curriculum & Assessment

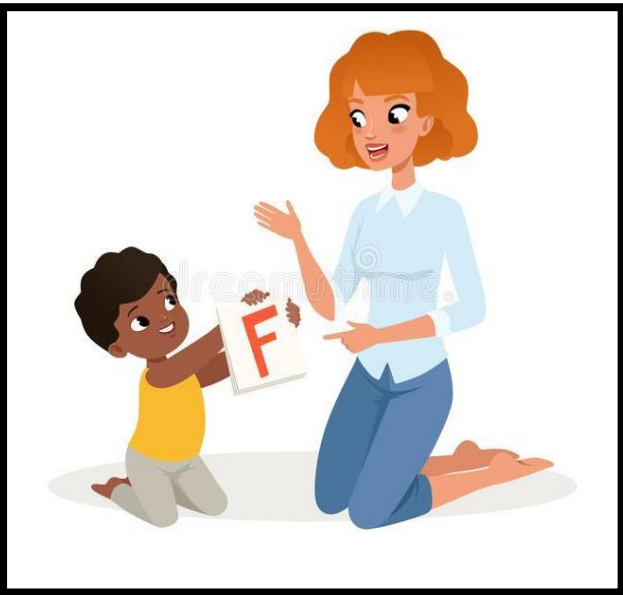
- The academic year is divided into two terms:

Term - I - April 2024 to September 2024

Term - II - October 2024 to March 2025



- Children will be assessed twice a year on the basis of their day to-day performance. **(There will not be any formal test)**
- We follow thematic activity-based education to develop multiple intelligences.



Verbal linguistic – Development of language

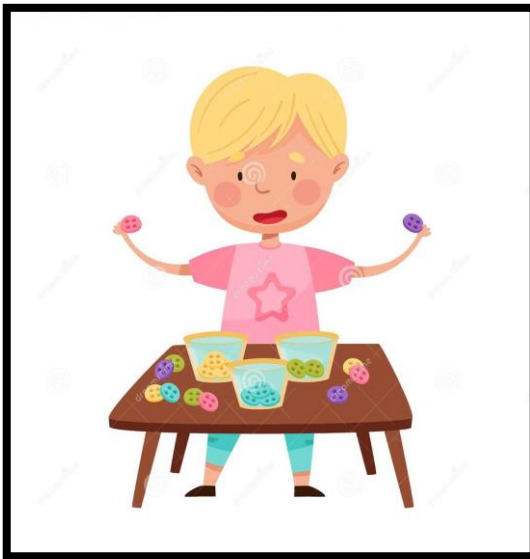
- ❖ Conversation
- ❖ Picture talk with flash cards
- ❖ Reading books
- ❖ Dramatization with puppets
- ❖ Story narration



Logical mathematical skill - Development of logical thinking



- ❖ Sorting
- ❖ Classifying
- ❖ Sequencing
- ❖ Problem solving
- ❖ Counting
- ❖ Number games
- ❖ Riddles



Visual spatial - To develop the ability of visualization



- ❖ Drawing & colouring
- ❖ Painting
- ❖ Clay modelling
- ❖ Collage
- ❖ Topic related videos



Bodily Kinesthetic intelligence - Development of gross motor and fine motor skills



- ❖ Action songs
- ❖ Exercises
- ❖ Tracing activities
- ❖ Threading
- ❖ Clay modelling
- ❖ Water play



Naturalistic intelligence - Developing the sense of nurturing and relating information from natural surroundings



- ❖ Virtual Field trip
- ❖ Weather watch
- ❖ Art activities related to nature
- ❖ Germination



Musical intelligence -To develop sensitivity of sounds



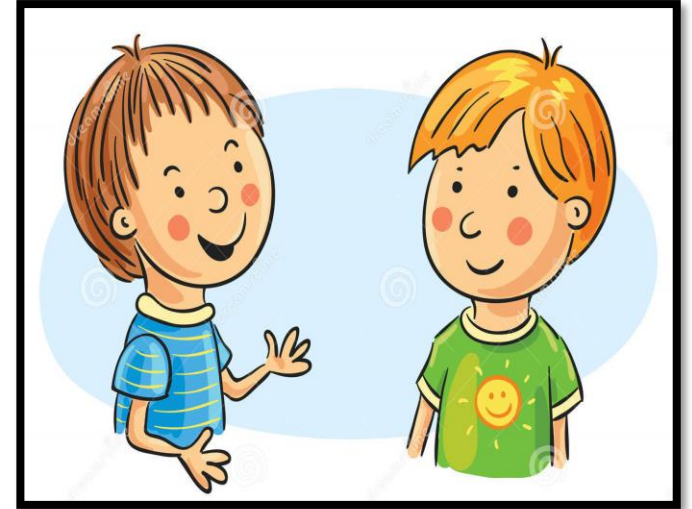
- ❖ Rhymes
- ❖ Listening to sounds
- ❖ Music
- ❖ Dance



Intrapersonal - To develop the ability to deeply understand oneself



- ❖ Guided and free conversation
- ❖ Story narration



Interpersonal intelligence - To develop the ability to understand others.



- ❖ Role play
- ❖ Celebrations
- ❖ Conversation
- ❖ Socio-emotional activities



❖ SCHOOL FEES

- It is parents' responsibility to pay school fees on time.
 - Fees can be paid online and also at the school fee counter during office hours on all working days.
 - Parents can check the fee status through ERP.
 - Fee structure is available on official school website- www.indianschoolsohar.com
- ❖ For any queries/clarifications you may mail to concerned person

CONTACT PERSONS

1. TC RELATED ISSUES

Mr. Rahul Chaurasia - openmanager@indianschoolsohar.com

Ms. Thulasi - admission@indianschoolsohar.com

2. FEE RELATED ISSUES

Mr. Rahul Chaurasia - openmanager@indianschoolsohar.com

3. TEACHING RELATED ISSUES

Respective Class teachers and subject teachers. They have already shared their email ids.

4. ERP RELATED ISSUES

Mr. Sudarshan Gupta – sgupta@indianschoolsohar.com

5. OTHER ISSUES

Mr. Yashvir Singh - vp_ysingh@indianschoolsohar.com

Ms. Indira Sukumaran - avp@indianschoolsohar.com

IT department- itadmin@indianschoolsohar.com

Mr. Mani - office@indianschoolsohar.com



Parking

- **Parents are requested to abide by all the traffic rules, while dropping or picking up children from the school.**
- **Parking in neighbouring residential area is strictly prohibited. It may invite ROP complaint and fine.**



CYBER SAFETY IS IN OUR HANDS



Few internet safety rules-

It is about keeping personal information safe and secure.

Keep your personal information private and use it on safe sites.

Create passwords with combination of letters, numbers and symbols.

It is about being responsible and respectful.

Some websites may take your personal information by asking you to take a quiz. Be careful!

Check website reliability.

Before purchasing anything on a website ensure it's safe.

Always keep your computer updated

Keep your device software upto date so it is not vulnerable to malware.

PARENTAL CONTROL TO ENSURE CYBERSECURITY

Set up rules for going online **ONLY** with parents.

Set up time and days to go online.

Set up a time period to stay online.

Discuss which sites are appropriate for them to visit and why?



WIFI

Monitor their online activities by-

- * Installing internet filters on your child's devices to block access to inappropriate websites and content.

- * Installing parental control software on your child's devices to monitor and control their online activities.

Be a role model.

TOGETHER MAY WE
GIVE OUR CHILDREN
roots to grow. and
wings to fly



THANK YOU!

