



INDIAN SCHOOL SOHAR

STUDENT ORIENTATION PROGRAMME (2020 – 2021)

VIRTUAL CLASSROOM & e-LEARNING - READINESS AND RULES FOR STUDENTS



April 14th, 2020

PICTURE 1



Dear students,
I am your class teacher.
I am thrilled to welcome you all to our virtual classroom today
and I am sure you all must be excited to see each other as well
after a long time.

PICTURE 2



Can you observe the two pictures on your left and note a similarity & a difference between the two?

SIMILARITY: In both the pictures, children are engaged in the same task – each one welcoming the other.

DIFFERENCE: In Picture 1, students are holding each others hands whereas in Picture 2 they are not holding hands with other students.

*Why do think students in Picture 2 are not holding each others hands unlike in Picture 1?
Note down your answer, if you can write.*



ANSWER: Probably because of



You guessed it



Social distancing being one of the promising strategies to battle the pandemic, we are unable to get together in school at the moment. Not to worry, we will catch up with each other in a virtual classroom on all weekdays and engage in e-learning from the comfort of our own home

Today, let me orient you about the readiness and rules for participating in a virtual classroom and engaging in e-learning process so that the experience will be rewarding to all



READINESS FOR VIRTUAL CLASSROOM & e-LEARNING

- **Ensure that internet facility is there at home.**
- **Be aware of the schedule for the day by ensuring that your parents intimate you about your weekly schedule or any other updates sent to them through the class WhatsApp group.**
- **Download the ZOOM App in the gadget that you wish to use and await meeting ID and password to be shared by the teacher.**
- **Wake up on time; complete your morning routines; have breakfast (eating during the session is prohibited); keep a bottle of water next to you to quench your thirst during sessions and get dressed appropriately for the class (casuals are fine but night suits are not welcome)**
- **Choose an area in your home from where internet is easily accessible and is free of distractions (audio & visual).**
- **Arrange for a comfortable and stimulating learning environment with a table, notebook and pencil/pen to take down notes or to note down doubts to be clarified later and a chair to be seated comfortably with minimal distractions around.**
- **Keep all subject textbooks/downloaded textbooks ready as per the schedule of the day.**
- **Keep away all other gadgets out of sight and reach that would distract you during the sessions.**

RULES FOR PARTICIPATING IN VIRTUAL CLASSROOM & e-LEARNING

- **Be punctual and log in 10 minutes before the start of the class.**
- **Wait until your host (teacher) accepts you into the meeting room.**
- **After gaining access into the meeting, mute your audio present at the bottom left corner of the ZOOM screen until your teacher requests you to unmute it.**
- **'On' your video throughout the session. Ensure that your background is clutter free and neat.**
- **Listen to the teacher attentively and jot down key points or engage in note making.**
- **In case of any doubt, do not try to intervene. Wait for the doubt clarification time as instructed by teacher.**
- **Refrain from exploring the options displayed on screen when the session is on.**
- **Abstain from distracting the class by chatting, drawing or scribbling on the screen.**
- **Exhibit appropriate body language during the session (Do not pick nose/ scratch head/ yawn/ show sign language to friends)**
- **Do not get up and wander around during or in between sessions.**
- **Do not interrupt the session if you face technical issues during the session.**
- **Pay heed to the teacher while he/ she discusses about assignments and completion dates for the same. Complete all your assignments on time and keep them ready for self-checking as intimated by the teacher. Details of the assignments will be uploaded in the Class WhatsApp group by teachers between 12:00 p.m to 2:00 p.m on weekdays and the answer keys will also be shared on specified dates on the same WhatsApp group.**

RULES FOR PARTICIPATING IN VIRTUAL CLASSROOM & e-LEARNING

- **At the end of the session, when the teacher opens the meeting for any discussion or for any clarification, raise your hand. After the teacher calls out your name, unmute the audio and speak. After you complete speaking, again mute the audio and listen to the teacher or to the discussion of your classmates.**
- **When anyone of your classmate is speaking, listen and do not try to speak along with him/ her.**
- **As time is limited, be mindful of giving others chance to interact rather than trying to dominate the group.**
- **At the end of the session, when attendance is taken, teacher would call out your name. Please raise your hand to notify your presence.**
- **Do not get up and go away after each session. If you feel the need to refresh, you are welcome to try brain gym exercises that you had learnt for 20 seconds after you off your video.**
- **Resume the following session punctually.**

Note:

- **For students of classes UKG to V, parents are welcome to assist/ monitor their ward and cater to the above mentioned.**
- **For students of classes VI to class XII, parents should not log in to the virtual session while their ward is attending the session. Parents should also not sit beside their ward during the session.**

CONTACT PERSONS

For any queries/clarifications you may mail to concerned person

1. TC RELATED ISSUES

Mr. Rahul Chaurasia - opnmanager@indianschoolsohar.com

Ms. Angha - admission@indianschoolsohar.com

2. FEE RELATED ISSUES

Mr. Rahul Chaurasia - opnmanager@indianschoolsohar.com

Ms. Nileshwari - accounts@indianschoolsohar.com

3. TEACHING RELATED ISSUES

Respective Class teachers. They have already shared their mail ids.

4. OTHER ISSUES

Section Supervisors

Ms. Gauri Gadgeel (UKG - II) - supervisorkgto2@indianschoolsohar.com

Ms. Alka Singh (III - V) - supervisor3to5@indianschoolsohar.com

Ms. Indira Sukumaran (VI - VIII) - supervisor6to8@indianschoolsohar.com

Mr. Yashvir Singh (IX & X) - supervisor9to10@indianschoolsohar.com

Dr. Vinu Kumar (XI & XII) – viceprincipal@indianschoolsohar.com

COUNSELING SERVICES

Students & parents can avail counseling services by contacting
Dr. Subhadra Prabhu, School Counselor on the following weekdays

CLASS	DAY	TIME
KG - II	SUNDAY	12:30 p.m. – 02:00 p.m.
III - V	MONDAY	12:30 p.m. – 02:00 p.m.
VI - VIII	TUESDAY	12:30 p.m. – 02:00 p.m.
IX - X	WEDNESDAY	01:00 p.m. – 02:30 p.m.
XI -XII	THURSDAY	01:00 p.m. – 02:30 p.m.

Contact details:

Phone: + 968 99227809

Email: counselor@indianschoolsohar.com

COVID-19 Prevention Tips



WASH

Wash your hands frequently – for at least 20 seconds



COVER

Use tissues when you cough or sneeze and dispose of them immediately, use your elbow if a tissue not available



AVOID

Do not touch surfaces and then your mouth, eyes or nose



DISTANCE

Practice social distancing by not shaking hands, hugging, etc.



ISOLATE

Stay home if you become ill and prevent the spread of the illness

STAY
HOME
STAY
SAFE

THANK YOU

A watercolor illustration of autumn leaves and berries intertwined with the text "THANK YOU". The text is written in a black, serif font with a slight shadow effect. The leaves are in various shades of red, pink, and orange, with some having white vein patterns. Small green berries are scattered among the leaves. The entire composition is set against a white background and enclosed in a black rectangular border.