



**INDIAN SCHOOL SOHAR**  
**PARENT ORIENTATION PROGRAMME**  
**CLASS XII**  
**SESSION (2018 - 2019)**

Dear Parents,

Progress of a student is a combined effort of teachers and parents. Keeping this in mind, we would like to enlighten you to enable the students of class XII to perform well in the forth coming CBSE board exams.

Please refer to the CBSE website at [www.cbse.nic.in](http://www.cbse.nic.in) for all the latest updates and the school website at [www.indianschoolsohar.com](http://www.indianschoolsohar.com), where all the circulars issued by the school are regularly updated.

**1. UNIFORM:**

- a. Students should be in proper uniform at all times.
- b. Students who come to school for any purpose what so ever should be in proper school uniform.
- c. White uniform must be worn on Tuesdays.
- d. No jewellery should be worn to school.
- e. Students are required to wear the identity card every day.

**2. PERSONAL BELONGINGS:**

- a. Student should not bring things other than study materials to school.
- b. Mobile phones, USBs, Laptops, CDs should not be brought to school.
- c. Mobile phone and other electronic gadgets once confiscated will not be returned.
- d. Students should carry their student diary to school every day, even on examination days.

**3. DISCIPLINE:**

- a. Encourage children to maintain good code of conduct, high standard in their general behaviour and manner of speech.
- b. Severe action will be taken for any act of indiscipline.
- c. Students must realize that the school property belongs to them so they must take proper care of the school property. Any damage to school property will not be overlooked.
- d. Students should not write, carve or scratch on walls and furniture
- e. During exam days, students are not allowed to stay back in school after the exams.
- f. School gates will be opened at 7:20 am in the morning and closed at 2.30 pm in the afternoon.
- g. Students are not allowed to stay back in school after 2:10 p.m and must leave the school premises immediately.
- h. In case the transport is delayed for any reason, children should come and report to the school reception in Block D.

**4. ATTENDANCE:**

- a. The student should attend school regularly.
- b. In case of emergency, a leave letter duly signed by the parent should be sent to school.
- c. **The student must complete the required percentage of attendance (75%) as per Examination Bye Laws of the CBSE Board to make him/her eligible for the examination.**
- d. Students should report back in school on the day of the reopening of school after the summer and winter vacations. **Do not encourage long absence after the vacations.**

**5. PARENT TEACHER MEETINGS:**

- a. As this is a very crucial year for the students, Parents should compulsorily attend all the PTMs to discuss the progress of the ward.
- b. All answer sheets will be shown and given to the parents in the PTM.
- c. Other than PTM's, parents can come to the school with prior appointment between 10.55 am to 11.15 am. Please call at the reception (26841885) for appointment one day in advance.
- d. Meeting the Principal/ Vice Principal/ teachers should be done only with prior appointment.
- e. Parents are expected to give their current contact number for sending SMS from the school. Any change should be informed to the respective class teacher.

## **6. REGISTRATION FOR FINAL EXAMINATION TO BE HELD IN MARCH 2019:**

- a. Registration for the final exam to be held in March 2019 is done in class XII.
- b. The name and other details for registration shall be the same as in class X certificate.
- c. The tentative date of registration shall be informed as soon as declared by the board.

## **7. EXAMINATIONS:**

- a. In class XII the students shall appear for Unit test, First term, Second term, Pre Board and Final CBSE exams.
- b. The Second term, Pre- Board and final CBSE exam shall include the entire syllabus as prescribed by the board.
- c. The question paper shall be set according to the pattern prescribed by the board for all the exams.
- d. Practical exam is conducted twice – during Second term in the month of November and Final CBSE practical Exam in the month of February
- e. Syllabus shall be completed well in advance. The tentative date for syllabus completion is third week of November 2018.
- f. **Board exams will not be rescheduled under any circumstances. In case of bad weather or any other emergency, parents should take all precautions and ensure that the student reaches on time for the exams.**

## **8. PASS CRITERIA:**

- a. The qualifying marks in each subject of examination shall be 33%.
- b. However, in a subject involving practical work, a candidate must obtain 33% marks in the theory and 33% marks in the practical separately in addition to 33% marks in aggregate, in order to qualify in that subject.

## **9. ASSIGNMENTS / PROJECTS:**

- a. As the difficulty level of the curriculum increases, the students are expected to put in diligent hard work on a regular basis.
- b. Students should complete all the assignments and worksheets given in the allotted time.
- c. Record books and project reports should be taken seriously and submitted well within the submission date as they carry weightage.

## **10. REMEDIAL CLASSES AND HIGH ACHIEVERS CLASSES:**

- a. Remedial classes will be conducted for students not showing satisfactory performance.
- b. Remedial classes will be held every Saturday after first term examination.
- c. Special classes will also be held for high achievers. In these classes, students will be given practice on HOTS and application based questions in order to improve their performance.
- d. During winter vacations remedial classes/retest will be conducted for students. It is compulsory for the students to attend these classes/ exams.

## **11. GUIDELINES FOR USING THE SCHOOL BUS:**

The parents should instruct the following rules to the students-

- a. Always follow the instructions given by the bus driver.
- b. Not to hurry while getting on or off the bus and should step away when the bus approaches.
- c. Not to put the hand or head out of the window and should not stand while travelling in the bus.
- d. Should not bend down to retrieve anything that is fallen under the bus. Seek the help of adults.
- e. Should not play around or near the school bus/vehicles.

## **12. PARKING:**

- a. Parents are requested to abide by all the traffic rules while dropping or picking up children.
- b. Parking in neighboring residential area is strictly prohibited. It may invite ROP complaint and fine.

**Parent's co-operation is expected and highly appreciated.**

**Ms. Sanchita Verma**  
**Principal**

**Dr. Vinu Kumar**  
**Vice Principal**