



INDIAN SCHOOL SOHAR
Parent Orientation Programme 2022-23
Classes I and II

Dear Parents,

Education is the key element of everyone's life today. Parents are their first teachers and they have a key role in shaping up their character. School promotes interest and empowers them with opportunities to become successful individuals. Together we prepare them to be good citizens. Discipline creates good students and lifelong learners. Here are a few guidelines for you to help us shape your child in a better way.

1. Child should be on time to school.
2. It is mandatory to wear school uniform, mask and students ID card with photo in grey school uniform to school every day. Please send an extra mask and hand sanitizer every day to school.
3. **In case of emergency, kindly contact on this number:26841885 (on working days during office hours).**
4. **Books have to be brought according to the Time-Table.**
5. All the textbooks and notebooks should be covered with brown paper and labeled properly.
6. All the stationery items including school bag, water bottle and tiffin box should have the name of the child in permanent ink. Students should carry their own stationery items.
7. **Parents should make sure that the child does not carry along mobiles, watches, toys, ornaments or any other fancy items to school. School will not be responsible for the loss of all such articles.**
8. On birthday, the child can wear a decent colour dress so that he/she will be able to carry it throughout the day easily. Kindly avoid high heeled sandals, long dresses and jewellery.
9. No birthday celebrations in class. So, no cakes, toffees and gifts to be sent.
10. Please send a napkin, fork/spoon with tiffin. Do not send glass bottles/boxes.
11. Healthy food should be sent every day.
12. Child must be given proper toilet training. For precaution send a dress and undergarment in the school bag every day.
13. Please do not send your ward to school if he/she is sick.
14. If your child brings anything from school which doesn't belong to him/her like pencil, eraser, toys, books, etc. do not be harsh, explain to him/her and send it back the next day.
15. **75% attendance is compulsory for promotion. So kindly avoid taking long leave. In case of long leave/medical leave please submit a letter addressing the Supervisor at the school reception OR you can submit it to the Class teacher.**
16. Child should know his/her parents' contact numbers and also his /her driver's name and phone number. Parents of children using private vehicles should inform the change of driver through a written note to the class teacher.
17. **Kindly follow school timings as given below-**
Regular Time: 7:40 am to 12:30 pm.
Ramadan Time: 7:30 am to 12: 30 pm.
Kindly collect your child by 12:30 pm. Students will not be retained in the school after 12:30 pm as it hampers other school activities.
18. To know about your ward's progress, attendance is compulsory on all the PTMs. Kindly attend all the PTMs as per the given schedule.

19. If the parents want to meet the Supervisor/Class teacher/ Subject teacher other than PTM, they may do so only on working days from 1:00 to 1:30pm and from 12:40 to 12:55pm during Ramadan. It can be done ONLY with the prior appointment fixed through the receptionist (26841885) one day in advance.
20. **Please pay school fees regularly.**
21. **Please check the school website (www.indianschoolsohar.com) your ward's school email and WhatsApp group for latest circulars, notices, photographs, etc.**
22. **Kindly remember to note down the ID and password of your ward's school email and password of ERP.**
23. **To ensure safety and security kindly advise your child to behave in a disciplined manner in school bus/private vehicles and on road.**

Information regarding curriculum and assessment

- **The academic year is divided into two terms.**
- **Each term comprises of 2 Evaluation Tests-
Evaluation Test 1 and 2 in Term I
Evaluation Test 3 and 4 in Term II**
- **Academic Break up-**

	Term I April 2022 to September 2022				Term II October 2022 to March 2023			
Subjects	Evaluation Test 1		Evaluation Test 2		Evaluation Test 3		Evaluation Test 4	
English	Pen and Paper Test	20 marks	Pen and Paper Test	20 marks	Pen and Paper Test	20 marks	Pen and Paper Test	20 marks
Hindi								
Math	Note book	5 marks	Subject Enrichment Activity (SEA- 1)	5 marks	Note book	5 marks	Subject Enrichment Activity (SEA- 2)	5 marks
EVS								

- **Aggregate of two terms will be taken to give the final grade.**
- **Scholastic grading scale- (8point scale)**

A1	A2	B1	B2	C1	C2	D	E
91-100	81- 90	71-80	61- 70	51- 60	41- 50	33- 40	32 and below

- ❖ **Pen and paper will be a written test.**
- ❖ **SEA will be in the form of- Recitation, Reading Comprehension, Aural Comprehension, Art-integrated Activities/ worksheets.**
- ❖ **Note book marks will be given on the basis of- Regularity of submission, Neatness, Maintenance and Assignment completion.**
- ❖ **Time Table and portions of SEA and Evaluation Tests will be given 15 days prior to the tests.**
- ❖ **Co- Scholastic Subjects will be assessed twice a year. (Art, Music, HPE, Computer Science)**
- ❖ **Art, Music and HPE will be graded on 3-point scale-**

A	B	C
Outstanding	Very Good	Fair

Computer Science

Class- I (25 marks)	
Lab Test	10 marks
Lab Activity	10 marks
Text Book Work	5 marks

Class- II (25 marks)	
E Test based on theory	10 marks
Lab Activity	10 marks
Text Book Work	5 marks

Grading out of 25 marks		
A	B	C
17 - 25	9 - 16	1 - 8

- ❖ **E Test (Class II)- There will be 10 questions of 1 mark each on 10 different slides. Students have to click the correct answer. The test will be conducted during their Computer period. Portions and date of test will be given 15 days prior to the test.**
- ❖ **Retest will not be given if a child remains absent.**
- ❖ **Answer papers of Evaluation Tests and SEA sheets will be kept in the student's files for the parents to see during the PTMs.**
- ❖ **Worksheets done in class (all other subjects) will be sent home. Parents are requested to file them carefully and train the children accordingly.**
- ❖ **Some books like (Math textbooks, GK and Art book) will be collected and kept in class cupboard as and when necessary. When GK, Math or any other textbook is sent home, let your child do only the work assigned.**
- ❖ **Children must do correction work given in English, Hindi and Math notebook regularly.**
- ❖ **Parent's co-operation is expected and highly appreciated.**

Parking

- **Parents are requested to abide by all the traffic rules, while dropping or picking up children from the school.**
- **Parking in neighbouring residential area is strictly prohibited. It may invite ROP complaint and fine.**

THANK YOU

Sanchita Verma
Principal

Gauri Gadgeel
Supervisor