



INDIAN SCHOOL SOHAR
EVALUATION- III (2015-16)
SUBJECT - COMPUTER SCIENCE
CLASS - III
SET - B

Date of Exam:22-02-16

Time Allotted: 2 Periods

Max. Marks:15

(Note: This question paper consists of 3 printed pages. Please check that you have all the pages.)

Name: _____

Roll No:_____

Section: _____

GR No:_____

Subject Teacher's Sign with date

Invigilator's sign with date

I. Answer the following.

(1 × 4 = 4)

a) What will you see when you go to computer program?

b) What is the function of scroll bar located in MS -Word Window?

c) Name the sub folder present in the libraries folder of MS - Word.

d) What is a workspace?

II. Draw the Minimize, maximize and close button.

($\frac{1}{2} \times 3 = 1\frac{1}{2}$)

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III. Fill in the blanks:

($\frac{1}{2} \times 6 = 3$)

Copy, icons, word, select, Wallpaper, Graphical user interface, text

- a) To edit text, first we need to _____ text.
- b) A _____ processor allows us to edit a document.
- c) The full form of GUI is _____.
- d) _____ tool is used to add text to an image.
- e) The _____ makes your desktop attractive.
- f) _____ command is used to make multiple copies of your drawing.

IV. Tick the correct option.

($\frac{1}{2} \times 4 = 2$)

- a) _____ button is used to hide the ribbon by single –click.

Minimize Ribbon <input type="checkbox"/>	Shift <input type="checkbox"/>	Backspace <input type="checkbox"/>
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- b) Taskbar is present at the bottom of

Program <input type="checkbox"/>	Desktop <input type="checkbox"/>	Windows <input type="checkbox"/>
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- c) Small labeled pictures present on desktop are called

icons <input type="checkbox"/>	Desktop <input type="checkbox"/>	Taskbar <input type="checkbox"/>
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- d) It is a small blinking vertical line on the workspace.

Cursor <input type="checkbox"/>	Word wrap <input type="checkbox"/>	Ribbon <input type="checkbox"/>
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V. How will you quickly select the following for editing?

($\frac{1}{2} \times 2 = 1$)

- a) Word _____
- b) Sentence _____




VI. Write the shortcut keys of the following.

($\frac{1}{2} \times 4 = 2$)

a) To open a new file	
b) To open an existing word file	
c) To save a file	
d) To select the entire document	

VII. Write the name of the program and their functions next to the icon given.

($\frac{1}{2} \times 6 = 1\frac{1}{2}$)

Icon	Program	Function
		
		
		

THE END