



INDIAN SCHOOL SOHAR

CIRCULAR

3rd June 2026

Dear Parents,

Kindly collect the Class XII Mark Statement (2025-26) as per the following schedule.

Kindly note that the mother/father will have to sign Mark Statement confirming that all the particulars are correct.

Date	Class	Time	Contact Person & Venue	Entry & Exit Gate
04/06/2026 to 10/06/2026	XII	8:30 a.m. to 11:00 a.m. (On working days)	Ms. Thulasi Balakrishnan (Admission Cell)	Gate No. 2

1. In-Person Collection

If parents are unable to collect on allotted days, marksheet can be collected:

- **From the School Office:** Between 8:30 a.m. and 11:00 a.m. from **14th June to 24th June 2026**, or
- **After the Summer Holidays:** From **28th July 2026 onwards**, from the **CBSE Cell**.

2. Courier Option

- Marksheet can be sent by courier on request.
- Send an email to:
✉ cesupport@indianschoolsohar.com
CC to: office@indianschoolsohar.com
Deadline: On or before 8th June 2026
- Courier Charges: OMR 15/- for India
- Payment to be made to:
 - Bank Account: **0343-01175965-0031** Bank: **Bank Muscat**
- Attach the money transfer receipt in your email request.
- Write complete address with PIN & Mobile No. in your mail.

3. Authorized Person Collection

If the documents are being collected by an authorized person, kindly ensure the following are submitted:

1. Hard copy of the authorization letter.
2. Hard copy of the resident card of the authorized person.

Best wishes for a bright future of your ward.

Warm regards,

S. Verma

Sanchita Verma
Principal
Indian School Sohar

