



INDIAN SCHOOL SOHAR

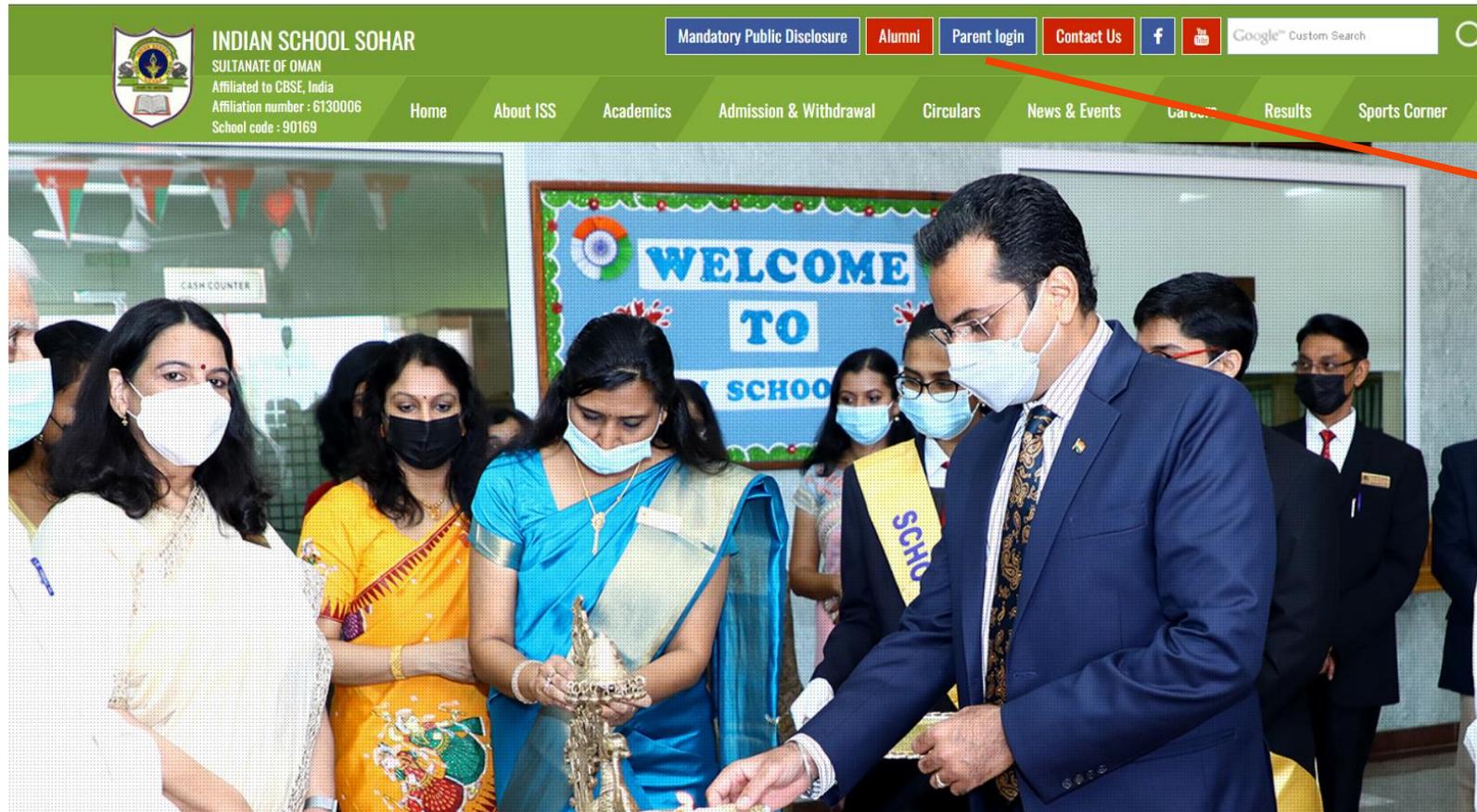


**USER MANUAL FOR
ONLINE PAYMENT OF SCHOOL FEE
THROUGH DEBIT / CREDIT CARD**

User manual for online payment of school fee through Debit / Credit Card

STEP-1

Visit Indian School Sohar website (<https://www.indianschoolsohar.com/>) and click “Parent Login” option



Click the “Parent Login” option

STEP-2

- ISS ERP system will be displayed. Click “Login” option for parent login.



The screenshot displays the Indian School Sohar website interface. At the top left is the school's logo and name. The main header features a welcome message and navigation links for 'Login', 'Admission Form', and 'Admission Status'. The 'Login' link is highlighted with an orange line that points to a callout box on the right. The main content area shows a photograph of a group of men in traditional attire seated in a meeting. The footer contains the school's logo, name, copyright information, and a note about the website's power and management.

INDIAN SCHOOL SOHAR

"Welcome to Integrated School Management System of ISS"

Login Admission Form Admission Status

Click the “Login” option

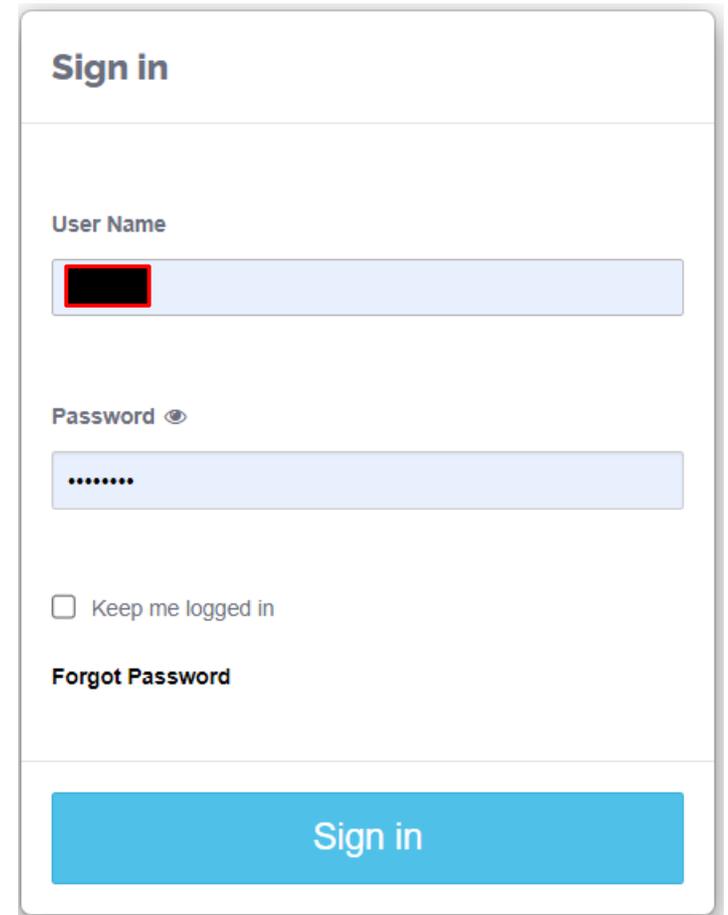
INDIAN SCHOOL SOHAR

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powered by JDAAS and managed by Gulf House

STEP-3

- Enter Username (GR No.) and Password.
- Click “Sign in” button to login to the ERP.
- In case of any trouble in login, please refer to the [User manual](#) for Parent login



The image shows a 'Sign in' form with the following elements:

- Sign in** (header)
- User Name** label above a text input field containing a redacted black box.
- Password** label with an eye icon above a text input field containing seven dots.
- Keep me logged in
- Forgot Password** link
- Sign in** button (blue)

STEP-4

- Click “Online Payment” option.
- It will display fee payment details.

| |
|--|
| Dashboard |
| <input checked="" type="checkbox"/> Profile |
| <input checked="" type="checkbox"/> Assignment |
| <input checked="" type="checkbox"/> Attendance |
| <input checked="" type="checkbox"/> Online Payment |
| <input checked="" type="checkbox"/> Library |
| <input checked="" type="checkbox"/> Update Profile |

FEE DETAILS

| S.No. | GR No. | Parent ID | Child No. | Name |
|-------|------------|------------|-----------|------------|
| 1 | [REDACTED] | [REDACTED] | 0 | [REDACTED] |

FEE PAYMENT

| S.No. | Select | Months | Term Fees | Tuition Fees | Total Amount | Fee Concession Amount |
|-------|--------------------------|----------|-----------|--------------|--------------|-----------------------|
| 1 | Paid | Apr-2022 | 19.000 | 58.000 | 77.000 | |
| 2 | Paid | May-2022 | 0.000 | 59.000 | 59.000 | |
| 3 | Paid | Jun-2022 | 0.000 | 59.000 | 59.000 | |
| 4 | Paid | Jul-2022 | 0.000 | 59.000 | 59.000 | |
| 5 | Paid | Aug-2022 | 0.000 | 59.000 | 59.000 | |
| 6 | Paid | Sep-2022 | 0.000 | 59.000 | 59.000 | |
| 7 | Paid | Oct-2022 | 10.000 | 57.000 | 67.000 | |
| 8 | <input type="checkbox"/> | Nov-2022 | 0.000 | 59.000 | 59.000 | |
| 9 | <input type="checkbox"/> | Dec-2022 | 0.000 | 59.000 | 59.000 | |

Click the “Online Payment” option

STEP-5

- Select the month(s) for which you wish to pay the fees.
- Total Payable Amount will be displayed.
- Click “Proceed to Payment” option.

| FEE PAYMENT | | | | | | |
|-------------|-------------------------------------|----------|-----------|--------------|--------------|----------------|
| S.No. | Select | Months | Term Fees | Tuition Fees | Total Amount | Fee Concession |
| 1 | Paid | Apr-2022 | 19.000 | 58.000 | 77.000 | |
| 2 | Paid | May-2022 | 0.000 | 59.000 | 59.000 | |
| 3 | Paid | Jun-2022 | 0.000 | 59.000 | 59.000 | |
| 4 | Paid | Jul-2022 | 0.000 | 59.000 | 59.000 | |
| 5 | Paid | Aug-2022 | 0.000 | 59.000 | 59.000 | |
| 6 | Paid | Sep-2022 | 0.000 | 59.000 | 59.000 | |
| 7 | Paid | Oct-2022 | 10.000 | 57.000 | 67.000 | |
| 8 | Paid | Nov-2022 | 0.000 | 59.000 | 59.000 | |
| 9 | <input checked="" type="checkbox"/> | Dec-2022 | 0.000 | 59.000 | 59.000 | |

| New payment | Amount |
|-----------------------|--------|
| Previous Due Fee | 0.000 |
| Transport Fee | 0.000 |
| Fee Amount | 59.000 |
| Fee Concession Amount | |
| COVID-19 Discount | 0.000 |
| Fine Amount | 0.000 |
| Total Payable Amount | |

Proceed to Payment

STEP-6

- Review the payment details.
- Click “Pay Now” button to proceed to the online payment gateway page.
- In case of any change in the fee payment, click “Back to Fee Details”.

Review Payment Details

| | |
|----------------------------|-----------------|
| Month(s) | : Dec-2022 |
| GR No. | : [REDACTED] |
| Name | : [REDACTED] |
| Class & Section | : Class VII - B |
| Amount | : [REDACTED] |
| Currency | : OMR |

[Pay Now](#)

[Back To Fee Details](#)

STEP-7

- Enter the debit / credit card details from which you wish to make the payment.
- Click “Make Payment” option to pay the fees.



INDIAN SCHOOL SOHAR

Order No. 10001007 Amount Payable [REDACTED]

Pay by Card

Card Number VISA

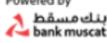
[REDACTED]

Expiry Date CVV

Oct (10) 2022 ... 

OMR [REDACTED]

Make Payment Cancel

Powered by  عمان نت  Verified by  

STEP-8

- Enter the OTP which you have received on your mobile number registered with the bank.
- Click “Verify” to make the payment.

* Kindly enter the OTP within the stipulated time allowed by the bank.

The screenshot shows a mobile payment interface for Bank Muscat. At the top, a red header bar contains the Bank Muscat logo and the text "Pay to INDIAN SCHOOL SOHAR OMR 6.000". Below the header, the screen displays "Enter OTP" and "OTP sent to the registered mobile number." A black rectangular box is positioned where the user should enter their OTP. Below this box is a red "Resend OTP" link. A large red button with the text "VERIFY" is centered on the screen. Below the button, a timer indicates "Transaction will timeout in 2:17". At the bottom of the screen, there is a "Cancel Payment" link. The footer of the screen includes the PCI DSS logo, the text "Powered by bank muscat", and the OmanNet logo.

STEP-9

- After successful payment, receipt will be displayed.
- Bank receipt print can be taken for your reference.
- Click on “Back to Fee Details” to return to school ERP fee page.

| Receipt | |
|--------------|--------------------------|
| School Name: | INDIAN SCHOOL SOHAR |
| Name: | AVANEESH SUDARSHAN GUPTA |
| GR.No: | |
| Order No: | 10001007 |
| Bank Ref No: | 754280 |
| Trans Date: | Sep 21 2022 11:44AM |
| Amount: | |

Success

[Back To Fee Details](#) [Print](#)

STEP-10

- In the school ERP, the status of fees paid will be updated as “Paid”.

| FEE PAYMENT | | | | | | |
|-------------|--------|----------|-----------|--------------|--------------|---|
| S.No. | Select | Months | Term Fees | Tuition Fees | Total Amount | F |
| 1 | Paid | Apr-2022 | 19.000 | 58.000 | 77.000 | |
| 2 | Paid | May-2022 | 0.000 | 59.000 | 59.000 | |
| 3 | Paid | Jun-2022 | 0.000 | 59.000 | 59.000 | |
| 4 | Paid | Jul-2022 | 0.000 | 59.000 | 59.000 | |
| 5 | Paid | Aug-2022 | 0.000 | 59.000 | 59.000 | |
| 6 | Paid | Sep-2022 | 0.000 | 59.000 | 59.000 | |
| 7 | Paid | Oct-2022 | 10.000 | 57.000 | 67.000 | |
| 8 | Paid | Nov-2022 | 0.000 | 59.000 | 59.000 | |
| 9 | Paid | Dec-2022 | 0.000 | 59.000 | 59.000 | |

STEP-11

- Click on the “PAYMENT RECEIPT LIST” displayed below the fee chart.
- It will display all the fee payment receipts.
- Print icon  is available to take print of the fee receipt.

Click  icon to take the print out of the fee payment receipt .

PAYMENT RECEIPT LIST

| S.No. | Receipt No. | Name | Class Name | Payment Mode | Bank | Payment Date | Fine Amount | Bank Charges | Paid Amount | Print |
|-------|-------------|------------|------------|--------------|------|--------------|-------------|--------------|-------------|--|
| 1 | FR225857 | [REDACTED] | Class VII | CASH | | 22-May-2022 | 0.000 | 0.000 | [REDACTED] |  |
| 2 | FR2212551 | [REDACTED] | Class VII | CASH | | 30-Aug-2022 | 0.000 | 0.000 | [REDACTED] |  |
| 3 | FR2212903 | [REDACTED] | Class VII | CASH | | 01-Sep-2022 | 0.000 | 0.000 | [REDACTED] |  |
| 5 | FR2214966 | [REDACTED] | Class VII | ONLINE | | 21-Sep-2022 | 0.000 | 0.000 | [REDACTED] |  |

In case of Online Payment, payment mode will be **ONLINE**.



INDIAN SCHOOL SOHAR

In case of any query, please send an email to rahulr@indianschoolsohar.com and mark Cc to itadmin@indianschoolsohar.com

THANK YOU